

**GSSS**GEETHA SHISHU
SHIKSHANA SANGHA (R)**INSTITUTE OF ENGINEERING
AND TECHNOLOGY FOR WOMEN**

(Affiliated to Vijaya Vittala Technological University, Belagavi. Approved by AICTE New Delhi & Govt. of Karnataka)

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Internal Quality Assurance Cell (IQAC)

GSSSIETW/ IQAC/2025-26/02

Date: 9/12/2025

CIRCULAR

The meeting of Internal Quality Assurance Cell (IQAC) is scheduled on 07-01-2026 at 11:30 a.m. in the Board Room. All the IQAC members are invited to attend the meeting.

Agenda:

1. Review of NAAC Accreditation results, including Institutional CGPA, Grade, and observations of the Peer Team.
2. Review of student participation in MOOC / SWAYAM / NPTEL courses and strategies to enhance enrollment beyond curriculum requirements.
3. Discussion on faculty qualifications, particularly Ph.D. strength, and measures to improve the Student-Faculty Ratio (SFR).
4. Review of quality of Continuous Internal Evaluation (CIE) question papers with emphasis on implementation of Bloom's Taxonomy and alignment with outcome-based education.
5. Discussion on the effectiveness of Course Coordinators in improving teaching-learning and assessment processes.
6. Review of implementation of Outcome-Based Education (OBE), including CO-PO mapping, attainment analysis, and faculty awareness.
7. Review of research activities, including publications, workshops, seminars, IPR activities, and incubation initiatives, and strategies for improvement.
8. Discussion on extension and outreach activities under NSS / NCC / Unnat Bharat Abhiyan, with emphasis on documentation and recognition.
9. Assessment of infrastructure and learning resources, including ICT facilities and support for e-content development.
10. Discussion on initiatives to encourage students for higher studies and competitive examinations.
11. Review of student participation and achievements in sports and cultural activities, as per NAAC evaluation norms.
12. Discussion on SWOC Analysis (Strengths, Weaknesses, Opportunities, and Challenges) of the institution based on NAAC feedback.

Jagathi Jagathi
IQAC-DIRECTOR

Dr. Srinivasan
PRINCIPAL

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Internal Quality Assurance Cell (IQAC)

Date: 09/01/2026

Minutes of the Meeting

Circular Ref.No: GSSSIETW/IQAC/2025-2026/02

Meeting Schedule: 07/01/2026, 11.30 a.m

Venue: Board Room

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1. Review of NAAC Accreditation results, including Institutional CGPA, Grade, and observations of the Peer Team.
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11. Review of student participation and achievements in sports and cultural activities, as per NAAC evaluation norms.
12. Discussion on SWOC Analysis (Strengths, Weaknesses, Opportunities, and Challenges) of the institution based on NAAC feedback.
13. Addressing any other matters with the permission of the chair.



Members Present:

1. Dr. M. Shivakumar, Principal, GSSSIETW, Mysuru (Chairman)
2. Smt. Anupama B. Pandit, Secretary, GSSS(R), Mysuru
3. Sri. R K Bharath, CEO and Board Member, GSSS(R), Mysuru
4. Dr. Jayanth. J, Professor, Dept of ECE (IQAC-Director) *Jayanth*
5. Dr. S. Padmashree, Professor, Dept of ECE *SP*
6. Mr. Mahadeva Prasad . S, Head- Training and Placement *MP*
7. Mr. Banadeshwar Hiremath, Librarian
8. Dr. Manjula. G, Associate Professor, Dept. of ECE *MG*
9. Dr. Rajashekar. M. B, Associate Professor, Dept. of CSE *MB*
10. Dr. Jagadisha. N, Associate Professor, Dept of EEE *JN*
11. Dr. Pradeep Kumar R, Assistant Professor, Dept of Mathematics
12. Dr. Sheshadri. S. N, Assistant Professor, Dept of Chemistry *SN*
13. Mrs. Usha Rani. J, Assistant Professor, Dept. of CSE
14. Mrs. Pavithra Gowtham N.S, Assistant Professor, Dept. of MBA *PG*
15. Mr. Shankar S, Registrar, GSSSIETW *SS*
16. Mrs. Nanditha. A .G, Warden
17. Ms. Gagana. M. C, Juniper Networks (Alumnae Member)
18. Ms. Mokshitha Dechamma , VII Sem ECE (Student Member)
19. Ms., Chinmayi M Mathad, VII Sem ISE (Student Member)
20. Ms. Bhoomika H, VII Sem CSE (Student Member)
21. Dr. Shreekanth T , Program Manager, Embedded system and Platform software at Larsen & Toubro Technology services, Mysore (Industry representative)
22. Dr. Thotringam Kasar, Founder & Director, EDspire Research, Mysore, Karnataka, India (Entrepreneur)

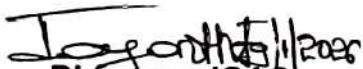
Points Discussed:

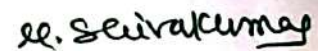
The meeting began with welcome address and the introductory remarks by the Principal.

1. The committee reviewed the overall NAAC performance, including the Institutional CGPA (2.87) and grade (B++), and discussed the limitations faced during the online NAAC visit, where the Peer Team could not verify all supporting documents in detail.
2. The members deliberated on student participation in MOOC courses such as SWAYAM and NPTEL. It was observed that enrollment during the academic years 2019–20 to 2021–22 was relatively low, which negatively impacted the NAAC score. However, recent trends indicate a significant improvement in participation. The committee suggested encouraging students to enroll in additional MOOC courses beyond curriculum requirements, and the Heads of Departments were advised to prepare a list of recommended courses for effective implementation.
3. The discussion then focused on faculty qualifications, particularly the percentage of faculty members holding Ph.D. degrees, which currently stands below the NAAC benchmark. The committee emphasized the need to recruit more Ph.D.-qualified faculty and to support existing faculty members in completing their doctoral degrees. It was also recommended that recruitment planning be aligned well in advance of the NAAC evaluation cycle.

4. The committee reviewed the quality of Continuous Internal Evaluation (CIE) question papers, with specific reference to the implementation of Bloom's Taxonomy. The NAAC Peer Team had observed gaps in aligning question papers with higher-order cognitive levels. In response, the institution will conduct faculty development programs and academic audits involving external experts. It was resolved that all question papers must strictly adhere to Bloom's Taxonomy, supported by regular training programs and a structured system of internal and external audits.
5. Further, the role of Course Coordinators was discussed in ensuring the quality and uniformity of question papers across departments. Coordinators will be assigned to review question papers and ensure alignment with curriculum objectives and Bloom's Taxonomy levels before final approval.
6. The implementation of Outcome-Based Education (OBE) was also reviewed in detail. While CO-PO mapping and attainment processes are in place, the committee noted the need for improved faculty awareness and deeper understanding. It was observed that attainment analysis requires stronger benchmarks and more effective gap identification. The committee recommended conducting regular OBE awareness programs, including department-level training sessions, and incorporating parent feedback into indirect attainment calculations. Faculty members will also present their OBE practices during academic audits for expert review.
7. The committee reviewed research activities, including publications, workshops, seminars, and IPR initiatives. It was noted that although the number of workshops and innovation activities has increased recently, research publications remain below the expected benchmark. The committee resolved that each faculty member should publish at least one research paper per semester and encouraged collaborative publications involving students. Efforts will also be made to increase the number of workshops and innovation-related events in line with NAAC and AICTE norms.
8. Extension and outreach activities conducted under NSS and related initiatives were also discussed. It was observed that several activities were not considered by NAAC due to inadequate documentation, such as the absence of geo-tagged photographs and appreciation letters. The committee emphasized the importance of maintaining proper documentation and evidentiary records to ensure recognition and compliance.
9. The discussion also covered infrastructure and learning resources, including expenditure on maintenance and the need for enhanced ICT facilities. It was suggested that departments should be equipped with smart boards and improved support for e-content development to strengthen the teaching-learning process.
10. The committee deliberated on initiatives to encourage students to pursue higher studies and competitive examinations. Despite regular awareness programs, the high rate of campus placements has resulted in fewer students opting for higher education. It was suggested that structured guidance and motivation be provided to students to improve this aspect.

11. Student participation and achievements in sports and cultural activities were also reviewed. It was noted that NAAC guidelines count repeated achievements of the same student as a single entry, which has affected the score. The committee recommended increasing student participation at various levels and strengthening sports admissions through the sports quota to enhance overall performance.
12. The IQAC Director presented the SWOC analysis of the institution. The strengths, including NBA accreditation, strong student enrollment, MOOC participation, and effective incubation activities, were highlighted. Weaknesses such as limited OBE awareness, lack of patents, and lower research output were identified. Opportunities in alumni engagement, industry collaboration, and funding were discussed, along with challenges related to improving institutional ranking, attracting quality students, and strengthening the startup ecosystem. The committee emphasized the need for strategic planning and effective implementation of quality enhancement initiatives to achieve better outcomes in the next NAAC accreditation cycle.
13. Dr. Jayanth J Director-IQAC proposed the vote of thanks along with the immediate action plan.
14. Meeting ended with the concluding remarks by the Principal.


Director - IQAC


PRINCIPAL