



# GSSS

GEETHA SHISHU  
SHIKSHANA SANGHA (R)

## INSTITUTE OF ENGINEERING AND TECHNOLOGY FOR WOMEN

(Affiliated to Visvesvaraya Technological University, Belagavi. Approved by AICTE New Delhi & Govt. of Karnataka)

KRS ROAD, METAGALLI | MYSURU - 570 016 | KARNATAKA | INDIA



GSSSIETW/Pr. Off/2022-23/103

15.05.2023

### CIRCULAR

#### e-Governance and IT Cell

GSSSIETW, Mysuru is establishing the IT and e-Governance Cell in order to strengthen the College network to ensure required infrastructure like LAN, Internet, WiFi etc. are available as demanded by concerned department. The IT and e-Governance Cell consist of following members to monitor all the activities.

SL. No	Name of the Member	Designation	Department
1.	Dr. Manjuprasad B	Associate Professor	ISE
2.	Dr. Roopashree H. R,	Associate Professor	CSE
3.	Dr. Rajashekar MB	Associate Professor	CSE
4.	Mr. Mahadevappa N	System Analyst	CSE
5.	Mr. Vishwesh J	Assistant Professor	CSE
6.	Mr. Prashanth	Foreman. ECE	ECE
7.	Mr. Satish BN	Programmer	CSE
8.	Mrs. Usha O	Programmer	CSE
9.	Mr. Pradeep R	Assistant Instructor	ISE

#### Roles and Responsibilities

- Complete Campus Network / Internet Maintenance and Training.
- Ensuring required infrastructure like – LAN, Internet, WiFi etc. are available as demanded by concerned department with authorization of Principal
- Providing Development Solution for Institution Needs, GSSS ERP DHI Upgradation.
- Development needs of the Institution is met as approved by Principal and Management
- To ensure that relevant IT Infrastructure for hosting any of the events like – Hacktathons, Workshops, Project Exhibition.
- To acquire relevant IT knowledge for providing infrastructure requirements of the Institution
- College Website Maintenance
- Ensure proper working of the Software
- To Assist and Document the procedures followed for Digitization / Development needs

#### Procedure of execution:

- Intimation of the requirements to the IT and e Gov Cell must be sent at least 02 Days Prior to [itsupport@gsss.edu.in](mailto:itsupport@gsss.edu.in)
- Delay in response to any requirement must be sent to [principal@gsss.edu.in](mailto:principal@gsss.edu.in)

*ee. Shivakumar*  
Principal  
Principal  
GSSSIETW, Mysore-16