



Geetha Shishu Shikshana Sangha (R)

**GSSS INSTITUTE OF ENGINEERING AND TECHNOLOGY FOR WOMEN**

**K.R.S. ROAD, METAGALLI, MYSURU-570016, KARNATAKA, INDIA**

(Affiliated to VTU, Belagavi, Approved by AICTE, New Delhi & Govt. of Karnataka)

(Accredited Branches by NBA, New Delhi UG- ECE,CSE, ISE, TE and IT)

(Validity : 01/07/2017 to 30/06/2020)

Date: 28/05/2019

GSSSIETW/Pr.Off/2018-2019/132

**CIRCULAR**

A meeting of Internal Quality Assurance Cell (IQAC) committee members ,HoD's and NAAC Criteria Coordinators will be conducted on 29-05-2019 at 10:00 a.m. in the Principal Chamber.

**Agenda:**

1. Review and Assessment of the DVV report of NAAC SSR
2. Discussion on various formats prepared by IQAC for documents filing various formats prepared by IQAC.
3. Planning for the Vacation slot
4. Any other matter with the permission of chair.

*ee. Seivakumal*

PRINCIPAL

Principal

GSSSIETW, Mysore-16



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KRS Road, Metagalli, Mysuru 570 016, Karnataka, India

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Date: 29/05/2019

**Minutes of the Meeting**

Circular Ref.No: GSSSIETW/Pr.Off/2019-2019/132

Meeting Agenda: Review and Assessment of the DVV report of NAAC SSR

Meeting Schedule: 29/05/2019, 10.00 a.m - 10.45 a.m

Venue: Principal office

A meeting of Internal Quality Assurance Cell (IQAC) Internal committee members, HoD's and NAAC Criteria Coordinators was held on Wednesday, 29<sup>th</sup> May 2019 at 10.00 a.m in the college premises. The following members were present.

**Members Present:**

1. Dr.M.Shivakumar, Principal
2. Dr.P.Raviraj, Professor, CSE
3. Prof.K.S.Gururaj, Assoc.Professor, CSE
4. Dr.S.Jayanth, Assoc.Professor, ECE
5. Dr.Vagdevi, HoD-EEE
6. Dr.S.Meenakshi Sundaram, HoD-CSE
7. Dr.Rajendra Patel, HoD-ECE
8. Dr.Reshma Banu, HoD-ISE
9. Dr.Parameshachari, HoD-TCE
10. Dr.G.Y.Vishwanath, HoD-MBA
11. Dr.Vinay Venugopal, HoD-Physics
12. Dr.Bellappa, HoD-Chemistry
13. Mr.Yogesh, HoD-Mech
14. Dr.S.Padamashree, Professor, ECE
15. Mr. B Venkatasashaiah, Associate Prof, Maths

16. Mr. M.S. Sreenivas Rao, Assoc. Prof. EIE

17. Mr. Krishna. B, Librarian

18. Mrs. Sushma. S. J, Assoc. Prof, ECE

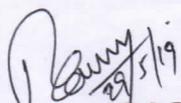
19. Mrs. Chaya. P, Asst. Prof, ISE

20. Mrs. Latha. M, Asst. Prof, TCE

21. Mrs. Lalitha, Asst. Prof, EIE

**Points Discussed:**

1. The meetings began with the feedback by the Principal regarding the process of preparing the Self Study Report for NAAC.
2. Discussed about the NAAC DVV Assessment report and made clarifications with the concerned criteria coordinators.
3. Decided to submit the DVV based corrected report and the supporting documents on or before 7.06.2019.
4. All the criteria coordinators are asked to prepare the checklists based on the model checklists given by the NAAC Coordinators for documents filing.
5. Faculties will be allowed to take the vacation leave after completing the NAAC documentation work.
6. All the Criteria Coordinators are asked to submit the indent regarding to meet the expense for purchasing the Box File, A4 sheets, printouts for documentation etc.
7. Meeting ended with the concluding remarks by the Principal



**Director - IQAC**

Dr. P. Raviraj

Professor, Dept. of CSE



**PRINCIPAL**

Dr. M. Shivakumar